

Rio Hondo Region Adult Education Consortium Coordination Council Meeting

Coordinating Council Meeting Minutes

May 7, 2020

1. Opening & Welcome

The regular meeting of the Rio Hondo Region Adult Consortium Coordinating Council Meeting was called to order at 9:04 AM on May 7, 2020 via Zoom (on-line).

Present

Deborah Kerr, Yolanda Emerson, Dee Cotton, Sean Abajian, Juan Anzaldo, Francisco Suarez, Robert LeBlanc, Trina Cardona, Juana Garcia, Lisa Ton, and Eileen Stear.

2. Approval/Edit Minutes (April 2, 2020)

Yolanda made a motion to approve minutes. Trina seconded the motion. Motion passed.

3. 2020/2021 Annual Plan

A discussion was had to review a final time and vote on this item at the June meeting. Budget changes for 2019/2020 were discussed. Eileen will email and ask Neil/TAP what the final date for changes will be.

4. Certified Nursing Assistant Q&A

A discussion of the issues with medical programs began with Juana, Lisa and Dee. A request for the clinical piece required form 5000A. Juana stated to be very specific when requesting, such as; chairs/wheelchairs, if no gowns available to use a shirt reversed, etc. It was said that on May 1, 2020 the Red Cross will be doing some testing for certifying. The discussion continued with medical and dental issues. Eileen suggested everyone with questions sign up for the Zoom meetings as they were very helpful. Robert stated CNA could possibly have their spring program continue into fall. Dee asked about student's masks and what is needed to return to the classroom. Deborah stated masks will be an issue. What will be the protocol for masks and the disposal of the used masks will need to be addressed as they will be considered hazardous waste. She also stated that the air will need to be purified in both the classroom and the lab.

5. Other/Round Table

Robert stated they are looking to see how this all plays out and moving forward.

Dee stated they are anticipating to return this summer, as well as USC, UCLA and Loma Linda dental programs. Still questions remain, ratio of student/teachers and how to return safely. All agreed there were currently more questions than answers.

Francisco stated that summer school will begin June 1, 2020-August 7, 2020 all on-line classes. He said that technology is an issue with the students. They have a chrome-book check-out in the library for student use. They have a counselor available through Zoom, also available in Spanish. The counselor's name is Moises Perez Martinez. He is doing one-on-one. Their staff and faculty are working together and also faculty to faculty to aide each other. They have developed an agreement statement to register students online without

signatures. They have streamlined online applications that will be available for use this summer.

Yolanda stated their registration process was translated into Spanish. It is on video and sent out to students. They are calling students and teachers to stay connected.

Sean stated they have developed an online bilingual registration form. Their Custodial Tech program is all online and attendance is going well. They have started with guest speakers. The new teacher they hired hit the ground running and is doing well.

Margie stated her teachers are required to do an hour online per day. CTE classes are doing theory. They are giving vouchers to students where classes are not running. She visited all her teacher's websites and they were really working hard. Classified and teachers have been matched up for optimal results for the students.

Juan agreed with Margie. All classified bought in to go beyond their job descriptions. Electrician program with a new teacher is continuing on. He stated the teachers are really working hard. They have a quick registration and students can sign ~~form~~ when they come to class.

Trina stated she is reaching out to teachers and students. April began all online classes. They have para-educators checking on students to learn how to better support them. Teachers are using Zoom to communicate and stay connected. They will not be offering summer school. They will deliver professional development and curriculum development remotely.

Deborah sends out daily messages to staff and faculty. She reaches out to people that need support during these extraordinary times. They are doing a blended model of online and classroom. They are trying to anticipate what to have in place for fall.

6. Adjourn

Trina moved to adjourn the meeting. Margie seconded the motion. Motion passed. Meeting adjourned at 10:12 AM.

Next meeting:

Coordinating Council Meeting

May 28, 2020 at 1:00 PM

Zoom Meeting – Via On-line

