

Rio Hondo Region Adult Education Consortium Coordination Council Meeting

Coordinating Council Meeting Minutes
June 11, 2020

1. Opening & Welcome

The regular meeting of the Rio Hondo Region Adult Consortium Coordinating Council Meeting was called to order by Margie at 1:02 PM on June 11, 2020 via Zoom (on-line).

Present

Deborah Kerr, Yolanda Emerson, Dee Cotton, Sean Abajian, Juan Anzaldo, Francisco Suarez, Robert LeBlanc, Trina Cardona, Cendy Tiscareno, and Eileen Stear.

1. Welcome

Margie welcomed everyone. Everyone said goodbye and thank you to Deborah as she is retiring.

2. Approve Agenda

Deborah made a motion to approve agenda. Yolanda seconded the motion. The motion passed.

3. Approval/Edit Minutes (May 28, 2020)

Yolanda made a motion to approve minutes with a correction. Trina seconded the motion. Motion passed.

4. CAEP Webinar

Neil discussed the 2020/2021 Allocation. Allocation may be delayed due to Governor not signing the State Budget. Funds could be released as late as December 2020/January 2021. It was suggested to ask member districts to loan each member agency the needed operational funds. It was again suggested asking agencies to forego the consortium indirect. A discussion followed in the need to work with our districts and also together. Neil to keep us posted during CAEP Friday webinars. Eileen encouraged all to attend the webinars.

5. July & August CC Meetings (Zoom)

The agreed upon dates are:
July 2, 2020 at 1:00 PM
August 6, 2020 at 1:00 PM

6. 2020/2021 Annual Plan

Tabled until July meeting. Neil to hold a webinar on June 19, 2020. Eileen will share what will be required.

7. Due Dates

July 15, 2020 is the deadline for budget changes.

8. Website

Francisco led a discussion on the need for the Consortium's website. The cost is \$2,400 per year. The webmaster has not increased the annual fee. It was determined the website was required by CAEP and would be maintained. Francisco will ask the webmaster if he is willing to wait until funding is released. Sean stated there were some issues with the website. Francisco asked that any changes to the website should be directed to him by 5:00 PM Tuesday, June 16, 2020.

9. Round Table

Margie stated their district has approved the hands-on portion of the Electrician Program. They will be practicing social distancing, all to wear masks, health assessment screening, increased ventilation, no sharing of tools, and students must bring their own gloves. Their district has stated they will be back in classes in some form. Currently, they are projecting one-half of their students.

Juan stated they were sharing the information Dee had graciously shared previously with all members.

Deborah stated they held their graduation on Tuesday night and Wednesday, all-day. Students were given blocks of time to come and take photos at photo stations. One hundred students graduated. They have started their summer curriculum project. They began with a pacing plan for the projects. Juan stated he had joined a Zoom meeting and thought it was excellent. They have also awarded close to forty scholarships to High School Diploma graduates.

Trina stated she was part of the Task Force to re-open in fall. K-12 was working on possibly staggering sessions. Districts would need to follow the Counties' guidelines.

Yolanda stated their fall session would continue to be all on-line. However, Nursing and other programs will be back with safety measures in place. They are considering holding some courses on-line like Real Estate on an ongoing basis.

Francisco stated his instructors are doing distance learning training.

Sean stated their Custodian basic class is finished with thirteen students completing. The next course for basic completers is advanced. The third course for completers of basic and advanced will be Supervisor Course. Their district is looking into re-entry guidelines.

Cendy is reaching out to the GED students. She has been running training sessions for Sean and the office staff on ASAP and Data. She is working with end of year data and ensuring they have attendance, grades and updates in their system. She also is part of a subcommittee that is looking at the process and protocols of reopening schools. As Margie and Trina mentioned there are a lot of guidelines regarding this, sanitation and class capacity. In addition, she was also very fortunate to have given a speech to two of their ESL zoom celebrations. She was extremely proud of the students as we all know navigating virtual learning classes is not the easiest especially the ESL level 1 students she spoke to.

Dee stated they started with seventeen Dental Students. Friday was their last day of classes. The students are waiting for their clinical hours (equals six weeks). They are now recruiting for new students.

Robert wished Deborah well on her retirement. He stated he was proud of Dee and how well she has done during these unprecedented times.

10. Other

All again, wished Deborah well and thanked her for all of her leadership and support.

6. Adjourn

Deborah moved to adjourn the meeting. Juan seconded the motion. Motion passed. Meeting adjourned at 2:28 PM.

Next meeting:

Coordinating Council Meeting

July 2, 2020 at 1:00 PM

Zoom Meeting – Via On-line