

Rio Hondo Region Adult Education Consortium Coordination Council Meeting

Meeting Minutes
March 22, 2018

1. Opening

The regular meeting of the Rio Hondo Region Adult Consortium Coordinating Council Meeting was called to order at 10:00 AM on March 22, 2018 at Rio Hondo College Pico Rivera Education Center by Francisco Suarez and Eileen Stear.

Present

Deborah Kerr, Trina Cardona, Yolanda Emerson, Ray Reyes, Devon Monson, Debbie Roberts, Francisco Suarez, Cendy Tiscareno, Tracie Zerpoli, and Eileen Stear.

2. Round Table

- a) Deborah – They are preparing for Adult Education Week. They are holding an Essay Award Winner Ceremony on April 18, 2018. All are welcome. Classes are going well and full.
- b) Devon – WASC is over and went well. The visiting team was impressed with the staff. The Sunday reception was well covered by the District and Board Members.
- c) Cendy – They are utilizing the marketing materials for Adult Education Week.
- d) Ray – They are offering certs for their CTE programs.
- e) Debbie – Stated they will be doing email blasts to the district for Adult Education Week.
- f) Francisco – Great turn-out for the Adult Re-Entry workshop. The people attending had many questions. RHC gave out gift bags. They had a student speak. The majority attending were older participants. RHC will be on spring break next week.

3. Approval of Minutes

***Yolanda made a motion to approve the minutes. Deborah seconded the motion. Motion passed with three corrections.

4. Informational Items

- a) Deborah stated that an all-day Consortium Retreat might be a good idea.
- b) ***Deborah made a motion for Consortium Activities Funds be used to reimburse attendees of CCAE Conference. Yolanda seconded the motion. Discussion followed with Tracie stating that activities funds be spent on Consortium wide activities. Deborah stated that funds should be distributed and have no funds being held. Ray will be using Eileen's free registration as she will be unable to use it. Motion passed for reimbursement of attendees.
- c) Cendy stated they have five people interested in attending CASAS. Tracie to send two people. Debbie will possibly send two people. Deborah will be sending three-five people. Francisco will be sending one person. ***Debbie made a motion in the event there is under 10 people attending the Consortium will pay the \$600.00 from the Activities funds. Deborah 2nd the motion. Motion passed.
- d) Debbie and Deborah will plan a different date for Alike Staff Development than originally stated. They will work together to coordinate event. CTE currently does not have a plan for their Alike Staff Development.
- e) Deborah spent fifteen hours to travel to Sacramento attending the AEBG Field Team Leadership meeting. The meeting was five hours long. The first three hours was doing "ice breakers". The next two hours the seventy attendees were divided into four groups. She is on the Regional Collaboration Group. She brought in her groups minutes to share. Discussion of disconnect between agencies was the main topic at the meeting. She stated it was disorganized.

- f) Tracie asked if it was appropriate for the Consortium to pay for an ad in the Tri-Cities Foundation brochure. Discussion of prices followed. Deadline to place as is 4/15/18. ***Deborah moved for the half page ad in the amount of not to exceed \$300.00 from the Marketing fund for the Tri-cities Foundation Brochure. Ray seconded the motion. Tracie abstained from vote. Motion passed.
- g) FYI ...TCAP 12th Annual Courageous Creativity Conference, 6/2—22/2018.
- h) Tracie asked that Kevin Fleming hold a student event. Mr. Fleming would charge approximately \$7,500.00 for the workshop. All agreed he is a good speaker but too expensive. Debbie preferred he spoke to staff.
- i) Reminder of the upcoming CASAS Summer Institute in San Diego, 6/19-21/2018.
- j) Because of conflicting schedules the June Coordinating Council Meeting will be held on June 11, 2018 @10:00 AM.
- k) Deborah Kerr to be RHRAEC Chair for next four months.

5. Action Items

- a) Tracie stated the Activities Fund began with \$25,568.28. After expenses the fund had \$17,268.28 remaining. ***Yolanda made a motion for the Activities Funds to be redistributed in the amount of \$3,400.00 per member agency. Any remaining funds to be absorbed by Tri-Cities ROP. Deborah seconded the motion. The motion passed.
- b) Debbie gave an overview of the history of how the original allocation schedule was determined. All members will bring in a copy of their expenditures and outcomes to the next meeting as a talking point on how to schedule COLA. Eileen to report to CFAD new funding schedule. Waiting for new three year plan guidelines.

6. Additional Items

- a) A discussion on Legislative Council's Digest was held by all members.

4. Adjourn

***Deborah moved to adjourn the meeting. Yolanda seconded the motion. Motion passed. Meeting adjourned at 2:53 PM.

Next meeting:

Coordinating Council Meeting

Thursday, April 26, 2018, 1:00 PM

Location: Rio Hondo College Pico Rivera Adult Education Center Room 901

***Action Items