

# **Rio Hondo Region Adult Education Consortium Coordination Council Meeting**

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Meeting Minutes  
July 11, 2018

## **1. Opening**

The regular meeting of the Rio Hondo Region Adult Consortium Coordinating Council Meeting was called to order at 9:30 AM on July 11, 2018 at Rio Hondo College Pico Rivera Education Center by Deborah Kerr and Eileen Stear. Deborah welcomed everyone.

## **Present**

Deborah Kerr, Yolanda Emerson, Trina Cardona, Lilia Carreon, Margie Moriarty, Devon Monson, Francisco Suarez, Cendy Tiscareno, Tracie Zerpoli, and Eileen Stear.

## **2. Review Minutes**

## **3. Approval of Minutes**

\*\*\*Yolanda made a motion to approve the minutes with one change. Trina seconded the motion. Motion passed with one correction.

## **Round Table**

Devon stated that their CTE classes are now in 90 minute blocks; they added another ESL class. She stated Summer school is going good but not well attended.

Francisco stated summer school was going well. RHC hired a consultant to write curriculum. Today is the first day of dual enrollment. Pending Board approval a transition counselor will be hired. RHC needs an ESL instructors.

Margie stated Counseling 101 should be from 1:00 PM – 3:00 PM not 3:00 PM – 6:00 PM.

Cendy stated that 70 students have come to sign up for ESL classes. They have hired a teacher for ESL for evening classes.

Trina stated that summer school classes started last week. The numbers are not as high on wait list but classes are full. They are working on Professional Development for classified staff.

Deborah stated that they have had to cut back on staff because of certificated bargaining union. EMRAS is developing a plan to send their ESL waitlist students to RHC, for a seamless transition and leveraging resources, in the am at the RHC El Monte site. This is a perfect collaboration to serve adult students.

Tracie asked for the exact schedule of funding for the \$97,550.00 held by Tri-Cities ROP. Devon to send Debbie's spreadsheet to all members. Eileen to create an updated spreadsheet.

## **4. Action Items**

- a) The 18/19 Annual Plan will be presented for a vote at the August 8, 2018 Coordinating Council Meeting. Eileen to continue providing draft(s) and members to review and suggest edits as needed.
- b) Discussion held on the additional 1 mil COLA to be divided. This vote follows AEBG needing an email supporting member allocation division. Yolanda moved to approve the additional 4.1% COLA in the amount of \$27,328.00 to be divided 5 ways with EMRAS receiving \$3.00 more as follows:
  - EMRAS \$5,468.00
  - ERAEC \$5,465.00
  - RHC \$5,465.00
  - Tri-Cities ROP \$5,465.00
  - WAS \$5,465.00

Devon seconded the motion. Motion passed.

#### **5. 18/19 Meeting Date and Time**

- a) The next meeting will be August 8, 2018. It was agreed upon by most of the members that the 1<sup>st</sup> Thursday of the month at 1:00 PM was the best time for them. The Sept. meeting will be 9/6/18 at 1:00 PM however the October meeting will be held on October 25, 2018 at 1:00 PM. Eileen will make a year calendar once all members' calendars are provided. Ray will serve as chair starting September 1, 2018 and will continue through January 31, 2019. Tracie Zerpoli will serve as chair.

#### **6. Other**

- a) Deborah reminded everyone that the Meeting of the Minds-Workforce Conference was coming up September 4 – 6, 2018 in Monterey California.

#### **7. Adjourn**

\*\*\*Tracie moved to adjourn the meeting. Trina seconded the motion. Motion passed.  
Meeting adjourned at 11:25 AM.

#### **Next meeting:**

Coordinating Council Meeting

Wednesday, August 8, 2018, 1:00 PM

Location: Rio Hondo College Pico Rivera Adult Education Center Room 901

\*\*\*Action Items