

Rio Hondo Region Adult Education Consortium Coordination Council Meeting

Coordinating Council Meeting Minutes
May 2, 2019

1. Opening & Welcome

The regular meeting of the Rio Hondo Region Adult Consortium Coordinating Council Meeting was called to order at 1:07 PM on May 2, 2019 at Rio Hondo College Pico Rivera Education Center by Eileen Stear. As Eileen was the note taker she was unable to facilitate the meeting. Deborah, Yolanda and Chuck facilitated the meeting.

Present

Deborah Kerr, Devon Monson, Francisco Suarez, Yolanda Emerson, Chuck Collings, and Eileen Stear.

2. Approval of Agenda

Deborah made a motion to approve the agenda Chuck seconded the motion. Motion passed.

3. Review of Previous Minutes

4. Approval/Edit Minutes (April 11, 2019)

Yolanda made a motion to approve minutes with the addition of paragraph on the 19-22 MOU. Margie seconded the motion. Motion passed.

5. Round Table

Chuck stated he has been working with Eileen on the 3-Year Plan. He stated the need for clear and concise language on “member effectiveness”. He stated since he has been working with Eileen it is important for the members to be in attendance for meetings. He said it was not fair to all who do attend to have to stop and explain to the member missing what discussions and actions were previously made. Deborah stated that a definition of an “effective member” be placed in the MOU. Eileen stated that it has been a challenge to write the 3-Year Plan without the assistance of a chair. Yolanda said the MOU needs to address the “Chair” duties.

Deborah thanked Yolanda for her help in writing the MOU to member suggested edits. She said she hosted a Chamber Meeting at her site. Some of the attendees had never been to her site and were very impressed. El Monte Union High School District was awarded K-12 Strong Workforce Grant. She said CCAE was well attended. The Key Note Speaker was Shah N. Selbe. He asked if anyone was there from EMRAS. Deborah raised her hand. Mr. Selbe said he attended her adult school 38 years ago and it gave him his start. He is now a CPA at the San Bernardino Office of Education.

Devon stated they were working with Tri-Cities on a interagency CPR course for bus drivers. Seven bus driver adult students were going to intern with Whittier. AJCC is now located on the WAS campus. Devon stated her replacement is an assistant principal at Whittier High School. His name is Juan Anzaldo. She stated he was a good guy. She said her last day is June 28, 2019. WAS will be holding summer school. Chuck stated his first job at nineteen was a bus driver for El Rancho.

Yolanda stated classes were coming to an end on May 23, 2019 and will be closed until June 17, 2019. She said she had sent out an email to members asking if they will need of the adult transition counselor. EMRAS and WAS both stated they will need Sandy.

Francisco stated summer scheduled is out in the community. 13 students attended the reentry information session at EMRAS on April 13th. Fall- a new noncredit certificate will be launched. Public Safety Officer I, II. Chuck asked if RHC has CPR training. Yolanda stated they did through their Firefighter Training. Chuck said he needed a train-the-trainer. He stated he had a room for CPR but it might be more cost effective to use other trainers to train his staff.

6. RHRAEC 3-Year Plan

Yolanda began reading the MOU with the member's suggestions of change and addition. She had highlighted the changes and read them to the other members. A discussion held on the chair's responsibilities. Yolanda asked what the perimeters were for the chair. Members and the program director made several recommendations. Member effectiveness was discussed. Again, members discussed the needs for member effectiveness.

***Deborah made a motion to address member effectiveness at the May 9, 2019 meeting and place this item on the agenda for a vote. Chuck seconded the motion. Motion passed
Discussion on the MOU was ongoing with much frustration. Deborah thanked Yolanda for all of her hard work and expertise. Members made several suggestions for editing.

***Deborah made a motion to have the MOU with Yolanda's edits reflecting the members input be emailed to all members with any further edits or suggestions. If no suggestions the MOU will be considered approved as it reads. Chuck seconded the motion. Motion passed. Deborah stated all members have their assignments and email information for 3-Year Plan to Eileen. Eileen will email Tracie for her numbers. Deborah asked that all members come prepared. Eileen asked for all documents to be in Word, as that is the format AEP wants.

7. Annual Plan

Eileen will begin writing the 19/20 Annual Plan once the 3-Year Plan is completed. Deborah suggestion all the information needed could be found under the all member activity in filling out the Logic Model. Chuck and Eileen will be working on it together.

8. Other

Eileen asked for member 19/20 calendars to be sent to her so she can compile for the consortium calendar.

Chuck began a discussion of the regions statistics. He stated that in Pico Rivera the households were mainly Spanish language only with little or no education. The demographics also noted low socio-economics. Members all agreed that our region had lower overall rates. It was a surprise at how low to most members.

Deborah stated that her receptionist, Wendy, was awarded The Classified Employee of the Year. She also stated that you needed SENR format to collect SSID. ASAP cannot do this however; Arturo is working to make them aware of the problem. CASAS is aware.

9. Adjourn

***Deborah moved to adjourn the meeting. Yolanda seconded the motion. Motion passed.
Meeting adjourned at 3:15 PM.

Next meeting:

Coordinating Council Meeting

June 6, 2019 at 1:00 PM

Location: Rio Hondo Pico Rivera Education Center Room 901

