

Rio Hondo Region Adult Education Consortium Coordinating Council

Meeting Minutes January 26, 2017

1) Opening

The regular meeting of the Rio Hondo Region Adult Consortium Coordinating Council Meeting was called to order at 1:10 PM on January 23, 2017 at Rio Hondo Pico Rivera Education Center by Yolanda Emerson and Eileen Stear.

Present

Yolanda Emerson, Chuck Collings, Eileen Stear, Devon Monson, Debbie Roberts, Frances Nguyen, Francisco Suarez, Ray Reyes and Tracie Zerpoli

2) Round Table

Chuck – Introduced Ray Reyes. He is not sure if LAPD will be coming to hold a recruitment hiring fair. AWD would like to host a workshop for products; more about jobs. His classes are full.

Ray Reyes – He stated he was instrumental in starting Salazar. He was the principal. One of his schools is the old Mary Miller Jr. High and he is looking for classes to fill it.

Yolanda – spring session to begin. High School recruitment events will be held in February, March, and April. RHC has enrolled Whittier's adult school students in a concurrent class held at Frontier Continuation School.

Tracie – is starting or has begun a Home Health Aide, Dental Assistance (short term), and Police Academy that meets on Saturday for both high school and adults. She is working with the state to begin a CNA class. She will be holding two Advisory Meetings one on March 1st and 2nd from 7:30 AM to 9:30 AM, all are welcome to attend.

Debbie – implementing MS Office Certification. The class is free. They are looking at A+ Certification and joining Workforce; Association of Talent a national organization. They are surviving their construction, have extended their hours and are trying to add teachers.

Devon – all going well. Spring sessions gearing up. Construction is almost finished and is looking very good.

Margaret – contacting Adult Student teachers to make a 2 year commitment for being a representative; meetings are held twice a year for the Cal Federation of Teachers.

3) Approval of Minutes

Chuck made a motion of approval of minutes. Devon seconded the motion. Motion passed.

4) Information Items

- a) The possible date change for Feb. 2nd meeting to stay on the 2nd and the May 4, 2017 Work Group Meeting will now be held on May 11, 2017 at 1:00 PM.
- b) The CCAE Conference on May 4th-6th, 2017 held in Long Beach was discussed. Deborah, Devon and Eileen will be attending. Others will be deciding. This is a great way to know what is going on with Adult Education and also a good place to network.

- c) CASAS/TopsPro first quarter report due on February 20, 2017. Eileen reminded members that RHC is the Fiscal Agent for reporting of Data & Accountability through December 31, 2017.

5) Action Items

- a) Tracie made a motion that the one-time 15/16 Data & Accountability funds received from AEBG in the amount of \$344,711.00 is to be equally split to all five members of the Consortium except for El Monte /Rosemead Adult School which will receive an additional \$2.42. El Monte/Rosemead will receive \$66,942.42, El Rancho Adult Education Center \$66,940.00, Tri-Cities ROP \$66,940.00, Rio Hondo College \$66,940.00 and Whittier Adult School \$66,940.00; all to be expensed during the July 1, 2016 – December 31, 2017. Rio Hondo as the Fiscal Agent will be responsible to reimburse members within 45 days of receipt of invoicing from member agencies. Yolanda seconded the motion. The motion passed.

6) Other Items

7) Adjourn

Yolanda made motion to adjourn. Tracie seconded the motion. Motion passed. Meeting adjourned at 2:25 PM.

Next meeting: Work Group Meeting

Date: March 2, 2017

Location: TBA