

Rio Hondo Region Adult Education Consortium Coordination Council Meeting

Meeting Minutes
Feb. 7, 2019

1. Opening

The regular meeting of the Rio Hondo Region Adult Consortium Coordinating Council Meeting was called to order at 1:06 PM on February 10, 2019 at Rio Hondo College Pico Rivera Education Center by Tracie Zerpoli and Eileen Stear.

Present

Deborah Kerr, Tracie Zerpoli, Devon Monson, Yolanda Emerson, Ray Reyes, Trina Cardona, Francisco Suarez, Cendy Tiscareno, Sandy Diaz, and Eileen Stear.

Tracie asked for an agenda approval to be added to future agendas. Eileen stated she would include it on next month's agenda.

2. Review Minutes

3. Approval of Minutes

***Yolanda made a motion to approve the minutes with recommended changes. Deborah seconded the motion. Motion passed.

4. Round Table

Devon stated the Bus Driver Training is now ready to begin. The course has been submitted to I-Train. They will possibly be hiring an additional teacher. This is a 8 week course; includes two tests per day at an 85% proficiency requirement. The Google training went well.

Francisco invited all to the Adult Reentry Success Conference on March 20, 2019 from 5-8:30 PM. A flyer was distributed. He also distributed and invited everyone to the Job, Internship, and Resources Fair on April 17, 2019 from 10:00 AM- 2:00 PM.

Cendy reported the Catholic Charities Citizenship event went very well with many attendees. ERAEC has hired a new ESL teacher.

Deborah stated her construction teacher quit. They will be posting the position soon. She stated they hired a full-time English teacher. She will start on Tuesday, February 12, 2019. ATI provided a nurse to teach their VN students.

Trina stated VN presented at the Board Meeting. Two students gave their educational testimony. The teachers also gave a presentation. On Monday, February 5, 2019, students arranged for a Lunar Festival at the school. She stated it was amazing.

Tracie stated they had sixteen dental students enrolled and fourteen of those have earned jobs. She said SASSFA is helping with student fees.

5. RHRAEC "Fast Forward to 2022"

Francisco passed out a draft flyer for the March 15 event and asked for suggestions in regards to the flyer. He will make the suggested adjustments agreed upon. He has arranged for the needed facilities- 5 rooms. Computer lab and classrooms, as well as the Campus Inn. RHC to furnish tablecloths and sunflower center pieces for the Campus Inn at no charge. Tracie asked for a resource table for each agency. Francisco stated it would not be a problem to furnish them. RHC, through Francisco, will be sending a quote for the continental breakfast

and box lunch. He will email agencies with the meal choices and quote. Cendy, Suzzane, and one other assistant will be handling registration. Trina will print out name tags once she has the names of attendees. Deadline for registration is March 7, 2019. Cendy lead a walk-through of the PowerPoint Presentation. Members made suggestions and Cendy will make the adjustments and email members the changes 2nd draft.

6. RHCC Counselor

Yolanda distributed a schedule of their counselor's hours per the request of member agencies. Yolanda stated that the counselor is mandated to have 32.41 hours per week. A discussion of the hours and days followed. The schedule was agreed upon. Yolanda stated the schedule may change each semester. Tracie asked for a monthly report/log to be given to consortia members. Trina asked if Sandy has time, can she host an adult student tour of RHCC campus, host workshops, etc. Yolanda and Sandy said that would be fine, however, Sandy cannot transport students.

7. RHRAEC Three Year Plan

Deborah led members in an activity using the Kellogg model Goal Logic 1.

The 4 Goals are:

- Align Program Curriculum
- Increase Completion Rates
- Improve/Increase Student Services
- Transitions & Pathways for Students

Each person is to develop an activity(s) for a goal. Eileen to send out the template for those that wanted to do homework.

8. Other

8. Adjourn

*** Yolanda moved to adjourn the meeting. Deborah seconded the motion. Motion passed.

Meeting adjourned at 4:00 PM.

Next meeting:

Coordinating Council Meeting

Thursday, February 21, 2019 at 1:00 PM

Location: Rio Hondo College Pico Rivera Adult Education Center Room 901

***Action items